

**Safe Kids Gainesville/Hall County**  
Bylaws

**Article I – Name and Office**

The name of the organization shall be the Safe Kids Gainesville/Hall County (hereafter referred to as “Safe Kids”). The principle offices of Safe Kids shall be the headquarters of the designated lead organization.

**Article II – Vision and Mission**

Vision – The children of Gainesville/Hall County will have a safe place to grow and play, free from accidental injuries.

Mission – Create an environment in our community where children 14 and under, are free from traumatic accidental injuries through:

- Community partnerships
- Advocacy
- Public awareness
- Distribution of safety equipment and education on its proper use

**Article III – Worldwide Affiliation**

The coalition is a member of the Safe Kids Worldwide, headquartered in Washington, D.C. The coalition works in partnership with Safe Kids Georgia.

**Article IV – Membership**

Membership in the coalition is open to individuals and organizations who share a common interest in the prevention of childhood injuries in Gainesville, Hall County and surrounding areas.

All members shall:

- Adhere to these bylaws
- Adhere to the standards of Safe Kids Worldwide
- Support the mission of the coalition through participation in activities and events

The general membership meets monthly (except May, July, and October).

**Article V – Lead Organization**

The lead organization shall provide the following for the coalition:

- A Coalition Coordinator who works at least 40 hours per week (see article Article VI)
- Office space
- Office equipment
- Email and Internet access
- Administrative support
- Storage space
- Oversight of coalition funds

**Article VI – Coalition Coordinator**

The Coalition Coordinator acts as a liaison with the Safe Kids Worldwide and is responsible for providing all documentation of Coalition activities and financial reporting as required. The coordinator presides over Coalition meetings, coordinates Coalition activities, acts as a coalition representative/spokesperson for the community and media and approves members' use of Coalition logo and materials. The coordinator will oversee and administer the operational budget provided by the lead organization. The coordinator will also oversee and administer the Coalition's Safe Kids Georgia account, provide a monthly reporting of this account to the membership and Safe Kids Georgia and seek membership approval for any spending above \$250. The coordinator shall perform other duties as deemed necessary

### **Article VII – Board of Directors**

The coalition shall have the following Board of Directors, with special committees appointed as needed:

- Membership Director
- Program Director
- Planning Director (Responsibilities shared by Program Director & Coalition Coordinator)
- Public Relations Director
- Public Policy Director
- Development Director

Directors shall meet quarterly and on an ad-hoc basis, if needed. Directors will report to the Coalition membership at the monthly meetings as needed. Each Director has written responsibilities based on specific Key Indicator of the Principles of Performance. Board of Directors agrees to serve a minimum of two (2) consecutive years in their position.

### **Article VIII– Amendments**

Amendments to the bylaws may be made through the following procedure:

1. Submission of amendment to the Membership Director (Key Indicator 1.7)
2. A first reading of the amendment at a general membership meeting
3. A vote by the general membership at the subsequent membership meeting. Approval requires a majority vote of those present.

# Safe Kids

## Gainesville/Hall County

*led by*  
 Northeast Georgia Medical Center